

	The Energy and Resources Institute	ISSUE NO.	05	DATED	21-09-2023
	Tender	REVISION NO.	00	DATED	00-00-0000
		DOC. NO.	F/Mat/05		

Tender for inviting quotations from the manufacturer/authorized distributor of 100 number HP Laptops.

TERI/MAT/2023–24/005

Tender Date: 21-09-2023

Last Date for Submission of Bids: 02-10-2023

**The Energy and Resources Institute (TERI)
6-C, Darbari Seth Block
IHC Complex, Lodhi Road
New Delhi – 110003, India**

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About TERI:

TERI is an independent, multi-dimensional organization, with capabilities in research, policy, consultancy and implementation. We are innovators and agents of change in the energy, environment, climate change and sustainability space, having pioneered conversations and action in these areas for over five decades.

General Information

TERI invites Bids from Prospective Bidder through tendering for inviting quotations from the manufacturer / authorized distributor of 100 number HP Laptops in New Delhi, as per the details given in tender document.

The tender document is available on TERI's, website: <http://www.teriin.org/Announcements/> from 21st September, 2023. Interested bidders may view/download the Bid document and submit their Bid up to the date and time mentioned in the table.

Schedule of activities:-

Sl No.	Milestone	Date and Time (dd-mm-yyyy; hh:mm)
1	Release of tender	21.09.2023
2	Last date for submission of financial bid	02.10.2023; 15:00 hrs
5	Opening of financial bid	03.10.2023; 11:00 hrs
6	Shortlisted firms on the basis of technical evaluation	03.10.2023; 15:00hrs
7	Financial bid opening of only of technically qualified bidders	04.10.2023; 11:00 Hrs
8	Finalization of Bidder	Intimation to be given only to finalized Bidder(s)
9	Venue of opening of technical and financial details	The Energy and Resources Institute, 6C, Darbari Seth Block, India Habitat Centre, Lodhi Road, New Delhi – 110 003
10	Project Time frame	02 months

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Technical specifications of HP laptop:-

Title	HP ProBook 440 G10 P/N - 717Q3AV
Processor	i5, 13th generation
Memory	16GB DDR4-3200 MHz
Hard Drive Size	512 GB PCIe, NVMe SSD
Graphics	Intel® Iris® X ^e Graphics
Display Resolution	1920×1080 FHD, 250 nits
OS	Windows 11 Professional
Fast Charge	Supports fast charging (50% in 30 minutes) with no impact on battery recharge cycles
Camera	5 MP Camera, 720p HD camera
Audio HW	Stereo Speakers, dual array mics, HD audio
Security	HP Wolf Security
Battery	back-up time upto 14 hours
Warranty	5-years onsite warranty
Mouse	HP USB Wireless Mouse,
Backpack	HP Trendsetter backpack P/NO-W2N96PA with TERI Logo
Quantity	100 Nos

The interested manufacturer / authorized distributor are requested to please send their technical and financial proposal through closed envelop by 02nd October 2023 on the below given address:

*Mr. Manoj Kumar Tiwari
Head-Materials
The Energy and Resources Institute (TERI),
6C, Darbari Seth Block,
IHC Complex, Lodhi Road,
New Delhi – 110003.*