

	The Energy and Resources Institute	ISSUE NO.	26	DATED	03-03-2025
	Tender	REVISION NO.	00	DATED	00-00-0000
		DOC. NO.	F/Mat/26		


Tender for inviting quotations from the manufacturer/authorized distributor of HP ProBook 440 35.6 cm (14) G11 Business laptop PC/ HP EliteBook 840 and its accessories.

TERI/MAT/2023–24/026

Tender Date: 03-03-2025

Last Date for Submission of Bids: 23-03-2025

**The Energy and Resources Institute (TERI)
6-C, Darbari Seth Block
IHC Complex, Lodhi Road
New Delhi – 110003, India**

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About TERI:

TERI is an independent, multi-dimensional organization, with capabilities in research, policy, consultancy and implementation. We are innovators and agents of change in the energy, environment, climate change and sustainability space, having pioneered conversations and action in these areas for over five decades.

General Information

TERI invites Bids from Prospective Bidder through tendering for inviting quotations from the manufacturer / authorized distributor of HP ProBook 440 35.6 cm (14) G11 Business laptop PC/ HP EliteBook 840 and its accessories in New Delhi, as per the details given in tender document.

S No.	Item	Tender No.	Quantity Required	Fee of Tender Document (Nonrefundable)	Earnest Money Deposit (Refundable)
1	TERI invites Bids from Prospective Bidder through tendering for inviting quotations from the manufacturer / authorized distributor of HP ProBook 440 35.6 cm (14) G11 Business laptop PC/ HP EliteBook 840 and its accessories	TERI/MAT/2024-25/026	As mentioned in the technical specifications	1180.00	1,00,000.00

Bidder has to submit a single EMD in the form of demand draft in favour of “The Energy and Resources Institute” payable at New Delhi.

The tender document is available on TERI’s, website: <http://www.teriin.org/Announcements/> from 03rd March, 2025. Interested bidders may view/download the Bid document and submit their Bid up to the date and time mentioned in the table.

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Schedule of activities:-

Sl No.	Milestone	Date and Time (dd-mm-yyyy; hh:mm)
1	Release of tender	03.03.2025
2	Last date for submission of financial bid	23.03.2025; 17:00 hrs
5	Opening of financial bid	24.03.2025; 11:00 hrs
6	Shortlisted firms on the basis of technical evaluation	24.03.2025; 15:00hrs
7	Financial bid opening of only of technically qualified bidders	25.03.2025; 11:00 Hrs
8	Finalization of Bidder	Intimation to be given only to finalized Bidder(s)
9	Venue of opening of technical and financial details	The Energy and Resources Institute, 6C, Darbari Seth Block, India Habitat Centre, Lodhi Road, New Delhi – 110 003
10	Project Time frame	01 months
11	Estimated value for this activity	40 Lakhs(Approx)

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Technical specifications of the following items:-

Sno.	Item Description	Quantity
1	<u>HP Pro Tower 280 G9 PCI Desktop PC</u> 13 th Generation Intel i7 processor, windows 11 Pro, Intel UHD Graphics 770, 16 Gb DDR4 Ram, 1 TB NVME SSD hard drive, HP 125 Wired keyboard and Mouse Combo, 5 years onsite warranty with Display Port.	1
2	<u>HP E24mv G4 FHD</u> Conferencing Monitor with 5 years onsite warranty	1
3	<u>HP EliteBook 840 G11</u> Intel Core Ultra 7 processor Windows 11 Pro 35.6 cm (14) diagonal, WUXGA display with Intel Graphics, 16 GB DDR5-5600 RAM, 1 TB NVME SSD Solid State Drive, 5 MP IR Camera, HP Wolf Security, Spill Rsistant & backlit keyboard, Fingerprint reader, 5 Years onsite warranty with 2P7U6AA backpack.	10
4	<u>HP ProBook 440 35.6 cm (14) G11 Business Laptop PC</u> Intel Core Ultra 5 processor Windows 11 Pro 35.6 cm (14) diagonal, WUXGA display with Intel Graphics 16 GB DDR5-5600 RAM, 1 TB NVME SSD Solid State Drive, 5MP IR camera, HP Wolf Security, Spill resistant & backlit keyboard, Fingerprint reader, 5 years onsite warranty with 2P7U6AA backpack.	40
5	<u>HP P24h G5 60.5 cm (23.8) FHD Monitor,</u> with 5 years onsite warranty	11
6	HP Type-C to RJ45 Adapter	15
7	UGreen VGA to HDMI Converter	20
8	HP Wireless Keyboard and Mouse set	11
9	HP Colour LaserJet mfp 3303sdw printer	1
10	Sennheiser PC 8.2 Wired On Ear Headphones with Mic Model no. - 1000446	20
11	APC online UPS 2 KVA with Battery	1

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*Any technical query, please contact Mr. Dinesh Kumar, Sr. Manager-IT:
dinesh.kumar@teri.res.in and Mr. Vir Bahadur Singh, System Administrator & AC- IT :
vir.singh@teri.res.in.*

The interested manufacturer / authorized distributor are requested to please send their technical and financial proposal through closed envelop by 23rd March 2025 on the below given address:

*Mr. Manoj Kumar Tiwari
Materials Division
The Energy and Resources Institute (TERI),
6C, Darbari Seth Block,
IHC Complex, Lodhi Road,
New Delhi – 110003.*